

LAND RIGHTS RESEARCH & RESOURCES INSTITUTE (HAKIARDHI)

Employment Opportunity

The Land Rights Research & Resources Institute is registered as a not for profit company committed to promote and advocate for the land rights of Tanzanian small producers to enable them own, control and manage land and resources for their benefit.

One posts currently exists for the position of **Executive Director** for the above Institute. The vacancy is for a period of between 2-3 years contract, renewable.

EXECUTIVE DIRECTOR - One Post

Responsibility

- Provide overall conceptual and strategic leadership of the Institute.
- Direct and manage the overall programs and operations of the Institute
- Prepare annual plans and budgets
- Prepare annual work and financial reports
- Coordinate, supervise, and support Program Officers duties and activities
- Serve as Spokesperson of the Institute
- Supervise the implementation and interpretation and operationalisation of policies set by the Board
- Be accountable for overall program and operational performance of the Institute
- Report to the Board

Qualification

- A minimum of Second University degree in Social Sciences (M.A or LL. M degree) from a recognised University
- Three to four years experience in senior or similar management position
- Evidence of research and readership in human and peoples rights issues
- Knowledge of the land tenure system in Tanzania and its supporting policies and instruments.
- Evidence of commitment on the cause of the marginalised
- Excellent writing and communication skills in English and Kiswahili
- Interpersonal Skills
- Basic Computer skills, knowledge on web management will be an added advantage

Remuneration Attractive for suitable candidates

To apply:

Please send the following information:

- A: Your detailed C.V. plus relevant certificates
- B: At least two letters of reference
- C: A short statement on your experience related to the job you are seeking and why you want to work with LARRRI in this position.
- D: At least a copy of your writing sample
- F: Your contact details (telephone, emails e.t.c.).

Send your applications not later than 20th June 2017 to:

The Chair of Recruitment Committee
Land Rights Research & Resources Institute
P O Box 35055

OR

The Chair of Recruitment Committee
Land Rights Research & Resources Institute
Email: recruitment@hakiardhi.org

Dar es Salaam